S. I. C. E. Society's
Degree College of Arts, Science and Commerce, Ambarnath (W)
(Affiliated to University of Mumbai)

Date: 12/09/2023

To,
Principal
S.I.C.E.Society's Degree College of Arts,
Science & Commerce,
Ambarnath(W)

Subject: Permission regarding to start student mentoring work for the academic
year 2023-24.

Respected Sir,

With reference to above mentioned subject, Mentor-Mentee committee has planned to start student mentoring work for the academic year 2023-24. Student mentoring cell prepared online student mentor form for Arts, Science and Commerce faculty students.

Kindly give the permission to start student mentoring work for the academic year 2023-24.

Thanking you,

Dr. Dr. Pravin G. Hudge
Chairperson – Mentor-Mentee Cell

PRINCIPAL
SICES DEGREE COLLEGE OF
ARTS, SCIENCE & COMMERCE
AMBARNATH - 421505

S. I. C. E. Society's
Degree College of Arts, Science and Commerce, Ambarnath (W)
(Affiliated to University of Mumbai)

Science (B.Sc.)

Respected Sir/Madam,

As per the discussion with the Principal, Mentor-Mentee Committee has planned to start student mentoring work for the academic year 2023-24. I am enclosing here with student data (Class, Roll No., list of students, Mobile No. and Email-ID).

❖ **Following are the guidelines of student mentoring work:**

1) Each staff will be the mentor of distributed students (student data enclosed).
2) Mentoring cell providing students mentoring form (Google form) link to the Mentor.
3) Each Mentor will be conducting a meeting with students and give the mentoring form link to the students.

> **Student Mentor Form Link:** https://forms.gle/befK3ApGoFboLbPN7

➢ **Following are the steps for filling mentoring form from the students:**

- Paste the above link on website address bar, student mentoring form will be open.
- In student details section
  Student should enters the valid Email-ID (**Ex.** ajksjd123@yahoo.com)
  Name of the Mentor: Should be accurate
  Faculty: Student should mention Science/Commerce/Arts
  Class: Example: F.Y. B.Sc., B.Com., B.A. etc.
  Roll Number: Should be in correct format (Ex. TS-19002, FS-19002, FMI-19002)
- Student should fill up all sections in the form and finally submit the form.

4) Mentor should conduct at least 2-3 meetings with student in the academic year 2023-24. Take ~~feedback from the~~ maintain meeting records (Attendance of students and parents, suggestions) at Dept.

5) Following will be the agenda of Mentor-Mentee meet:

➢ Mentor interact with students and discuss points which are related to lecture notes, doubts related to the subjects, his/her attendance in the class, health problem, laboratory facility, library facility, students motivation, carrier guidance, scientific audio-video explanation, etc.

➢ During the meeting Mentor should give information to the students about a role of our college committees and complete NAAC work process.

The Mentor-Mentee committee preparing academic year work report and will be kept in front of Principal.

Thanking you,

Mentor-Mentee Committee members:

1) Dr. Pravin G. Hudge

2) Mrs. Shanti Mudiliar

Dr. Swapna Samel
Principal

**PRINCIPAL
SICES DEGREE COLLEGE OF
ARTS, SCIENCE & COMMERCE
AMBERNATH - 421505**

S. I. C. E. Society's
Degree College of Arts, Science and Commerce, Ambarnath (W)
(Affiliated to University of Mumbai)

Commerce (Plain B.Com.)

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Thanking you,

Mentor-Mentee Committee members:

Mr. Jiya N. Ruchiramani

Dr. Swapna Samel
Principal

**PRINCIPAL
SICES DEGREE COLLEGE OF
ARTS, SCIENCE & COMMERCE
AMBERNATH - 421505**

Arts (B.A.)

Respected Sir/Madam,

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Thanking you,

Mentor-Mentee Committee members:

Mr. Muddasar M. Sayyed

Dr. Swapna Samel
Principal
PRINCIPAL
SICES DEGREE COLLEGE OF
ARTS, SCIENCE & COMMERCE
AMBERNATH - 421505

S. I. C. E. Society's
Degree College of Arts, Science and Commerce, Ambarnath (W)
(Affiliated to University of Mumbai)

Self-financing (BBI, BAF & BMS)

Respected Sir/Madam,

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Mentor-Mentee Committee members:

Mr. Muddasar M. Sayyed

Dr. Swapna Samel
Principal

**PRINCIPAL
SICES DEGREE COLLEGE OF
ARTS, SCIENCE & COMMERCE
AMBARNATH - 421505**

S. I. C. E. Society's
Degree College of Arts, Science and Commerce, Ambarnath (W)
(Affiliated to University of Mumbai)

CS and IT

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Thanking you,

Mentor-Mentee Committee member:

Dr. Pravin G. Hudge

Dr. Swapna Samel
Principal
PRINCIPAL
SICES DEGREE COLLEGE OF
ARTS, SCIENCE & COMMERCE
AMBERNATH - 421505

S.I.C.E. Society's
Degree College of Arts, Science and Commerce, Ambernath (W.)
Jambhul Phata, Chikhloli, Ambarnath(West)-421505
(Affiliated to University of Mumbai)
Accredited by NAAC with B+ Grade

Annual Report of Mentor-Mentee Committee
(Academic Year 2023-24)

Date: **27/04/2024**

The Mentor-Mentee Committee was actively working with all college staff during the academic year 2023-24. The committee forwarded the list of students (Mentees) to all Department HODs, IODs, and staff.

In the academic year 2023-24, following is the distribution of students to mentor for smooth functioning of mentoring work.

Mentor-Mentee distribution (Science and Arts)

| Sr. No.	Name of the Mentor	Class	No. of Student
1.	Dr. Harshal M. Bachhav	T. Y. B. Sc. Chemistry	09
2.	Dr. Yogesh Shelar	T. Y. B. Sc. Chemistry	09
2.	Dr. D. M. Sapkal	T. Y. B. Sc. Physics	03
3.	Mr. Srinivas Duddgal	F.Y. & T. Y. B. Sc. IT	59
4.	Mr. Jivan Rothe	T. Y. B. Sc. CS	16
5.	Mrs. Mugdha Godse	T. Y. B. Sc. Micro.	07
6.	Mr. Vikas V. Deshmane	S.Y. B.Sc. (PM, PC)	10
7.	Mr. Aditya Joshi	S. Y. B.Sc. (CMI)	13
8.	Ms. Neha Patil	S. Y. B.Sc. (IT)	33
9.	Mrs. Varsha Sharma	F.Y. B.Sc.(PCM)	9
10.	Dr. Pravin G. Hudge	F.Y. B.Sc. (PCB)	15
11.	Mr. Sharad Awate	F.Y. B.Sc. (CBZ)	12
12.	Dr. Alpa Patel	S.Y. B.Sc. (CB)	15
13.	Dr. Jyothi Mallia	S.Y.B.Sc. (CZ)	10
14.	Mr. Deepali Wahval	F.Y. B.Sc. (CBZ)	11
15.	Ms. Vaishali Suresh Salve	F.Y. B.Sc. (CMIZ)	10
16.	Ms. Vaishali Khachane	S.Y. B.Sc. (CS)	16
17.	Mrs. Archana Tushar Thakare	S.Y. B.Sc. (CS)	15
18.	Ms. Sayali Prahlad Bornare	F.Y. B.Sc. (CS)	14
19.	Ms. Rutuja Prabhakar Joshi	F.Y. B.Sc. (CS)	14
20.	Mrs. Pramila Sharma	T. Y. B.A. & F.Y.B.A.	17+23
21.	Ms. Vaishnavi Vijay Wadalkar	S. Y. B.A.	27

Science and Arts:

Dr. Pravin G. Hudge

B.Com. (Commerce and Self-financing)

Sr. No.	Name of the Mentor	Class	No. of Student Allotted
1.	Mrs. Uma V. Tanwar	T.Y.B.Com.	55
2.	Mrs. Rakhi V. Gulati	S.Y.B.Com.	55
3.	Mr. Vishal S. Shingare	T.Y.B.Com.	55
4.	Ms. Roshni S. Punjabi	S.Y.B.Com.	69
5.	Ms. Shanti L. Mudaliar	F.Y.B.Com.	55
6.	Mr. Ghanshyam Tejabhai Lakhani	T.Y.B.Com. T.Y.BAF	28 34
7.	Mr. Hrutuja Magade	S.Y. BAF F.Y.B.Com.	35 34
8.	Ms. Priyanka Singh	F.Y.BAF S.Y.BAF	45 55
9.	Ms. Neelam D. Jaiswar	F.Y.BBI T.Y.BBI	31 23
10.	Mrs. Jiya Naresh Rochiramani	S.Y.BBI F.Y.B.Com.	17 38
11.	Mrs. Ashwini Chandanmore	S.Y.BMS	57
12.	Mr. Mudassar Mehbul Sayyed	T.Y.BMS F.Y.B.Com.	34
13.	Ms. Geeta Bhatia	F.Y.BMS F.Y.B.Com.	36 20

#Commerece & Self-Financing:

1) Mrs. Rakhi Gulati (Plain B.Com.)
2) Mrs. Uma Madam (Self-Financing)
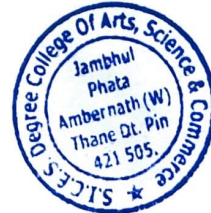
After allotment of the students to mentors, all mentors conducted meeting with students. In meeting session, all mentors did fruitful communication with students. All the Mentor has maintained the meeting records and also recorded suggestions/requirements from students. Mentor-Mentee committee collected all information from the mentor and prepared report.

Mentor-Mentee Work Report (Science and Arts) A.Y. 2023-24

Sr. No.	Name of the Mentor	Class of the student	No. of Students allotted	Providing Student Mentor Form to students Yes/No	No. of Meeting with students and parents	Maintaining the record of Mentoring work Yes/No
1.	Dr. Harshal M. Bachhav	T. Y. B.Sc.Chem.	09	Yes	05	Yes
2.	Dr. D. M. Sapkal	T. Y. B. Sc. Phy.	03	Yes	02	Yes
3.	Dr. Jyothi Mallia	S.Y.B.Sc. (CZ)	10	Yes		Yes
4.	Dr. Alpa Patel	S.Y. B.Sc. (CB)	15	Yes	03	Yes
5.	Mr. Sharad Awate	F.Y. B.Sc. (CBZ)	12	Yes	04	Yes
6.	Mr. Srinivas Duddgal	F.Y. & T. Y. B. Sc. IT	59	Yes		Yes
7.	Mr. Vikas V. Deshmane	S.Y. B.Sc. (PM, PC)	10	Yes	04	Yes
8.	Dr. Pravin G. Hudge	F.Y. B.Sc. (PCB)	15	Yes	02	Yes
9.	Dr. Yogesh Shelar	T. Y. B. Sc. Chemistry	09	Yes	03	Yes
10.	Ms. Neha Patil	S. Y. B.Sc. (IT)	33	Yes		Yes
11.	Mr. Aditya Joshi	S. Y. B.Sc.(CMI)	13	Yes		Yes
12.	Ms. Vaishali Khachane	S.Y. B.Sc. (CS) / T. Y. B. Sc. CS	16 / 16	Yes	02	Yes
13.	Mrs. Mugdha Karve	T. Y. B. Sc. Micro.	07	Yes	04	Yes
14.	Ms. Vaishali Suresh Salve	F.Y. B.Sc. (CMIZ)	10	Yes		Yes
15.	Mr. Deepali Wahval	F.Y. B.Sc. (CBZ)	11	Yes	02	Yes
16.	Mrs. Archana Tushar Thakare	S.Y. B.Sc. (CS)	15	Yes		Yes
17.	Ms. Sayali Prahlad Bornare	F.Y. B.Sc. (CS)	16	Yes	02	Yes
18.	Ms. Rutuja Prabhakar Joshi	F.Y. B.Sc. (CS)	14	Yes	02	Yes
19.	Mrs. Varsha Sharma	F.Y. B.Sc. (PCM)	9	Yes	02	Yes
20.	Mrs. Pramila Sharma	T. Y. B.A. / F.Y.B.A.	17 / 23	Yes	02	Yes
21.	Ms. Vaishnavi Vijay Wadalkar	S. Y. B.A.	27	Yes	02	Yes

Science and Arts:

1) Dr. Pravin G. Hudge ~~[signature]~~
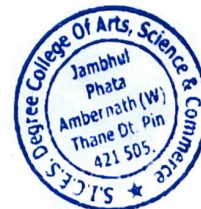
Mentor-Mentee Work Report (Commerce and Self-financing) A.Y. 2023-24

Sr. No.	Name of the Mentor	Class	No. of Student Allotted	Providing Student Mentor Form to students Yes/No	No. of Meeting with students and parents	Maintaining the record of Mentoring work Yes/No
1.	Mrs. Uma V. Tanwar	T.Y.B.Com.	55	Yes	02	Yes
2.	Mrs. Rakhi V. Gulati	S.Y.B.Com.	55	Yes	02	Yes
3.	Mr. Vishal S. Shingare	T.Y.B.Com.	55	Yes	02	Yes
4.	Ms. Roshni S. Punjabi	S.Y.B.Com.	69	Yes	02	Yes
5.	Ms. Shanti L. Mudaliar	F.Y.B.Com.	55	Yes	02	Yes
6.	Mr. Ghanshyam Tejabhai Lakhani	T.Y.B.Com.& T.Y.BAF	28 34	Yes	02	Yes
7.	Mr. Hrutuja Magade	S.Y. BAF F.Y.B.Com.	35 34	Yes	02	Yes
8.	Ms. Priyanka Singh	F.Y.BAF S.Y.BAF	45 55	Yes	02	Yes
9.	Ms. Neelam D. Jaiswar	F.Y.BBI T.Y.BBI	31 23	Yes	02	Yes
10.	Mrs. Jiya Naresh Rochiramani	S.Y.BBI F.Y.B.Com.	17 38	Yes	02	Yes
11.	Mrs. Ashwini Chandanmore	S.Y.BMS	57	Yes	02	Yes
12.	Mr. Mudassar Mehbul Sayyed	T.Y.BMS F.Y.B.Com.	34	Yes	02	Yes
13.	Ms. Geeta Bhatia	F.Y.BMS F.Y.B.Com.	36 20	Yes	02	Yes

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1) Mrs. Rakhi Gulati (Plain B.Com.)
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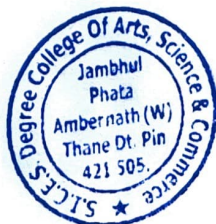
Content	Student Responses (in %)				
	Science	CS & IT	Commerce	Self-Financing	Arts
Student Attendance in the College	87	97	87	94	84
Student Participation in Sports	47	33	60	50	40
Student education is depend on Earn and Learn base	48	51	77	72	52
Using Library for study	97	75	83	88	63
Participation in cultural program	68	48	80	46	42
Do you help yourself? (doing job)	52	53	63	50	68
Student satisfied with the subject which they learning.	97	90	93	87	89
Student participate in the discussion taking place in the class	93	83	69	85	90
Student speak confidently in front of audience	79	65	71	55	89
Student take quick decision in your life?	71	78	80	75	84
How do you keep yourself physically and mentally fit?	**Doing yoga, exercise, listening music, sports, walking, running**				

Dr. Pravin G. Hudge
Chairperson
Mentor-Mentee Committee

Dr. Swapna H. Samel
Principal
PRINCIPAL
SICES DEGREE COLLEGE OF
ARTS, SCIENCE & COMMERCE
AMBERNATH - 421505

South Indian Children's Education Society's
Degree College of Arts, Science and Commerce
Jambhul Phata, Ambarnath - Badlapur Road, Ambarnath (west), 421505
Accredited by NAAC with B+ Grade
Permanently Affiliated to University of Mumbai

Name of the Mentor : Asst.Prof.Neha Patil

No. of Mentees allotted : 33

Department: I.T.

Class & Roll No.: SYIT (1- 33)

Sr. No.	Term	Date of meeting	No. of mentees attended	No. of Parents attended	Key points discussed	Feedback & Suggestions
1.	I	27/09/2023	21	nil	1. To discuss about syllabus pending. 2. To discuss about sem-3 examination. 3. To discuss about the student problem regarding Practical.	nil
2.	I	21/10/2023	19	nil	1. 2. To discuss about examination behavior. 3. To discuss about "Garba Rass" event. Explain discipline & rule of during the "Garba Rass" event. 4. To discuss about practical examination.	nil
3.	II	9/01/2023	03	nil	1. To discuss about the student problem regarding result. 2. Guide the student for their ATKT examination 3. To discuss about external examination & copy cases.	nil

Signature of the Mentor with date:

Name of the Mentor : Asst.Prof.Srinivas Dudgal   Department: I.T.

No. of Mentees allotted : 16   Class & Roll No.: TYIT (1- 16)

| Sr. No.	Term	Date of meeting	No. of mentees attended	No. of Parents attended	Key points discussed	Feedback & Suggestions
1.	I	27/09/2023	5	nil	1. To discuss about syllabus pending. 2. To discuss about sem-3 examination. 3. To discuss about the student problem regarding Practical.	nil
2.	II	9/1/2024	7	nil	1. 2. To discuss about examination behavior. To discuss about practical examination.	nil

Signature of the Mentor with date:

South Indian Children's Education Society's
Degree College of Arts, Science and Commerce
Jambhul Phata, Ambarnath - Badlapur Road, Ambarnath (west), 421505
Accredited by NAAC with B+ Grade
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Name of the Mentor: Dr. Jyothi V.Mallia   Department: Zoology

No. of Mentees allotted: 10   Class & Roll No.: SYBSc Zoology CZ and CMIZ

Sr. No.	Term	Date of meeting	No. of mentees attended	No. of Parents attended	Key points discussed	Feedback & Suggestions
1.	1	16.09.2023	7	-	Mentor form filling and importance of maintaining regular attendance of lectures& difficulties faced by the students	Session helped to open discussion with students and helped them to enhance the students' abilities to express themselves and realize the importance of regularity in college
2.	2	03.02.2024	7	7	Previous term marklist, importance of participation of extracurricular activities, Self motivation for studies and finishing the notes and journals on time	Parents expressed view of mentoring students and also acknowledged the effort of faculties to improve the quality of education by guiding them for all activities

Signature of the Mentor with date:

25/04/24
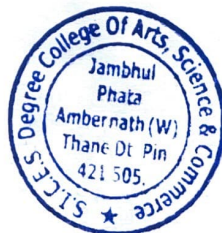
South Indian Children's Education Society's

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Name of the Mentor: Ms. Vaishali Suresh Salve   **Department:** Microbiology

No. of Mentees allotted: 14   **Class & Roll No.:** F.Y.B.Sc- Micro (FMI23001 to FMI23014)

Sr. No.	Term	Date of meeting	No. of mentees attended	No. of Parents attended	Key points discussed	Feedback & Suggestions
1.	I	09/10/2023	10	-	• Discussing overall term syllabus. • Instructions and general conduct of students to be followed. • Research areas in the subject.	**Feedback:** • Very good **Suggestion:** • To discuss the career opportunities • To discuss the Paper writing strategy.
2.	I	02/12/2023	10	-	• Career options related to subject. • Aavishkar discussion • Extracurricular Involvement	**Feedback:** • Excellent **Suggestion:** • To discuss body language in personality development during ppt presentation & other .
3.	II	05/02/2024	10	-	• Discussion of results of Semester III. • Discussions on study tips and strategy to more oriented vernacular and slow learner students. • Significance of Pomodoro technique while studying	**Feedback:** • Excellent **Suggestion:** • To discuss about various internships, research activities, and Workshops, seminars.
4.	II	15/03/2024	10	-	• Practical exam and theory exam discussion. • Motivation to participate in Review or research Article competitions. • Higher Scopes in other countries.	**Feedback:** • More interactive sessions **Suggestion** • To give some idea regarding competitive exams in the Third year.

25/09/24

Signature of the Mentor with date:

South Indian Children's Education Society's
Degree College of Arts, Science and Commerce
Jambhul Phata, Ambarnath - Badlapur Road, Ambarnath (west), 421505
Accredited by NAAC with B+ Grade
Permanently Affiliated to University of Mumbai

Name of the Mentor : Dr. Sharad K Awate   _Department_: Chemistry

No. of Mentees allotted: 12   _Class & Roll No._: F.Y. B. Sc

Sr. No.	Term	Date of meeting	No. of mentees attended	No. of Parents attended	Key points discussed	Feedback & Suggestions
1.	I	19/09/2023	10		1. Mentor – Mentee workout discussion 2. Information & Instructions about mentor mentee google form	1. Out of 12 student 2 students were absent regularly and 10 students filled form 2. They understand workout of mentor mentee work
2.	I	22/11/2023	09		1. Information is passed to student about Academic Bank of Credit & It's important and way of registration. 2. Examination pattern and their academic problems	1. Out of 10 student 6 students registered already and 3 students registered in the meeting for ABC
3.	II	06/1/2024	09		1. Academic Bank of Credit data collected in soft copy 2. Scholarship information and help in form fill up	1. Out of 12 student 10 students submitted ABC registration soft copy 2. Most of the student from the cast have in the process of submission of scholarship form
4.	II	10/03/2024	09		1. Low attendance 2. Students Problems if any 3. Poor response to Unit Test 4. Exam preparation and planning	

Signature of the mentor with date: Dr. Sharad K . Awate