

**S.I.C.E.Sdegree College of Arts' Science & Commerce, Ambarnath**  
**Department of Management Studies**

Academic Year 2019-20

| Sr. No | Month | Date       | Particular  | Details of Guest/Expert/Activity Incharge (Staff leading Activity)etc.    | No. Of staff Present | No. Of students Present | Attendance Taken(Yes/No/Not Applicable-NA) | Activity feedback taken(Yes/No/Not Applicable-NA) | Activity Photos present (soft/hard copy) taken(Yes/No/Not Applicable-NA) | Outcome of Activity  |
|--------|-------|------------|---|---|----------------------|-------------------------|--|---|--|--|
|        |       |            | Guest/Expert Lecture/Departmental Activity                  |   |                      |                         |  |   |  |  |
| 1      | Dec   | 12-02-2019 | Career opportunities and Guidance on Competitive exam       | Mudassar Sayyed   | 15                   | 64                      | Yes  | No  | No   | Students got guidance And Boost their knowledge on Competitive exam  |
| 2      | Dec   | 12-07-2019 | Movie Session on savings & Investments                      | Naira Bhatia  | 15                   | 18                      | Yes  | No  | No   | This session educated and inculcated the saving habits among students and start planning for retirement at right age |
| 3      | Dec   | 12-09-2019 | How to create Google forms & convert in Data interpretation | Naira Bhatia  | 1                    | 19                      | Yes  | No  | NO   | Students got information and gave Demo of creating Google forms  |
| 4      | Jan   | 01-04-2019 | Awareness on Menstrual Hygiene and cervical Cancer          | Bharti Chayerjee  | 11                   | 84                      | Yes  | No  | No   | Students got awareness regarding menstruation & cervical cancer  |
| 5      | Jan   | 01-11-2020 | Project Guidance  | Speaker:- Bharti Valecha<br>Incharge :-Mrs. Uma Tanwar Mrs. Rakhie Gulati | 14                   | 67                      | Yes  | No  | No   | Students got guidance regarding how to make project  |

|   |     |            |   |                              |                         |                      |                |          |        |   |
|---|-----|------------|---|------------------------------|-------------------------|----------------------|----------------|----------|--------|---|
| 6 | Jan | 26/01/20   | Constitution Day  | Neelam Jaiswar               | 17                      | 130                  | Yes            | No       | No     | Students understood the importance of incredible constitution of India            |
| 7 | Feb | 02-01-2020 | Urbvilla-come ack to village  | Naira Bhatia                 | 1                       | 17                   | Yes            | NO       | Yes    | Students got to know about Indian Villages and problems faced due to urbanisation |
| 8 | May | 02-01-2020 | National level - Management Quiz online Platform                        | Neelam Jaiswar, Naira Bhatia | 15                      | 1207                 | Yes            | No       | No     | This activity enhanced the knowledge of students on management concepts           |
|   |     |            | Departmental Activity   |                              |                         |                      |                |          |        |   |
|   |     |            | Avishkar Participation form Department                                  |                              |                         |                      |                |          |        |   |
|   |     |            | Students outdoor participations   |                              |                         |                      |                |          |        |   |
|   |     |            |   |                              |                         |                      |                |          |        |   |
|   |     |            |   |                              |                         |                      |                |          |        |   |
|   |     |            | Students Publication  |                              |                         |                      |                |          |        |   |
|   |     |            | Students Orientation details  | Venue                        | No. of students present | No. of staff present | Date and Month |          |        |   |
|   |     |            |   | 1. Auditorium                | 42                      | 15                   | 28/08/2019     |          |        |   |
|   |     |            |   |                              |                         |                      |                |          |        |   |
|   |     |            | Staff participation in conference workshop                              | No Of Conference             | No Of Seminar           | No Of Workshop       | No Of FDP      |          |        |   |
|   |     |            | Asst. Prof. Mudassar Sayyed   | Nil                          | 1                       | Nil                  | Nil            |          |        |   |
|   |     |            | Asst. Prof. Swapnil Bagade  | Nil                          | 1                       | Nil                  | Nil            |          |        |   |
|   |     |            | Asst. Prof. Naira Bhatia  | Nil                          | 1                       | Nil                  | Nil            |          |        |   |
|   |     |            | Asst. Porf. Roshni Punjabi  | Nil                          | 1                       | Nil                  | Nil            |          |        |   |
|   |     |            | Staff orientation refresher course                                      | .....                        | .....                   | .....                | .....          | .....    | .....  | .....   |
|   |     |            | Stationary, Chemical, Glassware, Apparatus, Instruments inward in Dept. |                              |                         |                      |                |          |        |   |
|   |     |            | Exam details: Internal, External Exam Date, class, regular/additional   |                              |                         |                      |                |          |        |   |
|   |     |            | Results   |                              |                         |                      |                |          |        |   |
|   |     |            | Internal  | Class                        | Sem                     | Absent               | Total          | Appeared | Passed | Passed %  |
|   |     |            |   | FY BMS                       | I                       | 0                    | 27             | 27       | 26     | 96.30   |
|   |     |            |   |                              | II                      | 0                    | 27             | 27       | 27     | 100   |
|   |     |            |   |                              | III                     | 0                    | 31             | 31       | 31     | 100   |
|   |     |            |   | SY BMS                       | IV                      | 0                    | 31             | 31       | 31     | 100   |
|   |     |            |   |                              | V                       | 0                    | 25             | 25       | 25     | 100   |
|   |     |            |   | TY BMS                       | VI                      | 0                    | 25             | 25       | 25     | 100   |
|   |     |            | External  | Class                        | Sem                     | Absent               | Total          | Appeared | Passed | Passed %  |
|   |     |            |   | FY BMS                       | I                       | 0                    | 27             | 27       | 22     | 81.48   |
|   |     |            |   |                              | II                      | 0                    | 27             | 27       | 27     | 100.00  |
|   |     |            |   |                              | III                     | 0                    | 31             | 31       | 29     | 93.55   |
|   |     |            |   | SY BMS                       | IV                      | 0                    | 31             | 31       | 31     | 100.00  |
|   |     |            |   |                              | V                       | 0                    | 25             | 25       | 11     | 44.00   |

|     |            |  | TY BMS  | VI  | 0                              | 25                       | 25                           | 25                             | 100.00 |  |
|-----|------------|--|---|---|--------------------------------|--------------------------|------------------------------|--------------------------------|--------|--|
|     |            |  | Term Start, Term End details                                    | Term I,II,III start date                    | Term I,II,III End date         | Term II,IV,VI start date | Term II,IV,VI End date       |                                |        |  |
|     |            |  | Students Assessment, Evaluation details                         | 6th June, 2019                              | 24th October, 2019             | 15th November, 2019      | 2nd May, 2020                |                                |        |  |
|     |            |  | Practical's start and End details                               |   |                                |                          |                              |                                |        |  |
|     |            |  | Departmental major decision details                             |   |                                |                          |                              |                                |        |  |
|     |            |  | Add on courses/ Value added courses starting and ending details | <b>Name Of The Value Added Course</b>       | <b>No Of Students Enrolled</b> |                          |                              |                                |        |  |
|     |            |  |   | i) Basic Accounts                           | 92                             |                          |                              |                                |        |  |
|     |            |  |   | ii) Soft Skills                             | 54                             |                          |                              |                                |        |  |
|     |            |  | <b>Remedial details</b>   | <b>Pending</b>                              |                                |                          |                              |                                |        |  |
|     |            |  |   | <b>Name of Vocational Course</b>            |                                |                          |                              |                                |        |  |
|     |            |  |   | <b>Event Management</b>                     | 84                             |                          |                              |                                |        |  |
| Feb | 22/02/2020 |  | PTA meeting details   | Asst. Prof. Neelam Jaiswar                  | 14                             | 30                       | Yes                          | Yes                            | Yes    | feedback                                 |
|     |            |  | Defaulter students action taken details                         |   |                                |                          |                              |                                |        |  |
|     |            |  | <b>Departmental Meeting details</b>                             |   |                                |                          |                              |                                |        |  |
|     |            |  | 06-10-2019  | Attotment of Subject and Class Teacher etc. | 17                             |                          |                              |                                |        |  |
|     |            |  | 10-04-2019  | Syllabus Completion etc.                    | 16                             |                          |                              |                                |        |  |
|     |            |  | 16/11/2019  | Mentor /Mentee activity etc.                | 14                             | Nil                      | Yes                          | Yes                            | No     | Smooth functioning in term start and End |
|     |            |  | 01-03-2020  | Attotment of Subject in second term etc.    | 17                             |                          |                              |                                |        |  |
|     |            |  | 09-07-2020  | Syllabus Completion, etc( Online Meeting)   | 15                             |                          |                              |                                |        |  |
|     |            |  | <b>Staff Appointment details</b>                                |   |                                |                          |                              |                                |        |  |
|     |            |  | Date of Appointment   | Name  |                                |                          |                              |                                |        |  |
|     |            |  | 06-06-2016  | Asst. Prof. Mudassar Sayyed                 |                                |                          |                              |                                |        |  |
|     |            |  | 14/08/2017  | Asst. Prof. Swapnil Bagade                  |                                |                          |                              |                                |        |  |
|     |            |  | 26/08/2019  | Asst. Prof. Naira Bhatia                    |                                |                          |                              |                                |        |  |
|     |            |  | 02-01-2020  | Asst. Prof. Roshni Punjabi                  |                                |                          |                              |                                |        |  |
|     |            |  |   | Departmental Publication, Project details   |                                |                          |                              |                                |        |  |
|     |            |  | <b>Mentor-Mentee Meeting Details</b>                            | <b>No of Students Present</b>               | <b>Attendance Taken</b>        | <b>Photoes</b>           | <b>Minuts of the meeting</b> | <b>Suggetion from students</b> |        |  |
|     |            |  | 11-09-2020  | Asst. Prof. Swapnil Bagade                  | 17 Yes                         | Yes                      | Yes                          | Yes                            |        |  |
|     |            |  | 20-09-2019  | Asst. Prof. Vijayalaxmi Dasari              | 15 Yes                         | Yes                      | Yes                          | Yes                            |        |  |
|     |            |  | 20-09-2019  | Asst. Prof. Pramila Sharma                  | 15 Yes                         | Yes                      | Yes                          | Yes                            |        |  |