**APPLICATION FOR CLAIMING REFUNDABLE AMOUNT**

Dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To:

The Principal,

SICES Degree College,

Ambernath.

Sir,

I was a student of this college from the academic year/s \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_to\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. At the time of admission I had paid Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (in total) toward Refundable Amount i.e. **Caution Money, Library Deposit and Laboratory Deposit** . **All** **Fee receipts (including installments) in Original and University Passing Certificate are attached herewith for your ready reference.**

Since I have completed/ discontinued my studies from college kindly arrange to refund my amount paid at the time of admission.

|  |  |  |
| --- | --- | --- |
| **Year** | **Fee Receipt Nos** | **Amount** |
| First Year |  |  |
| Second Year |  |  |
| Third Year |  |  |

Name of the Student : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile No. : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of student Verified By Principal