

South Indian Children's Education Society's
Degree College of Arts, Science and Commerce, Ambarnath (W.)

Jambhul Phata, Chikloli, Ambarnath (W) -421505
(Permanently Affiliated to University of Mumbai)

Email id : sicesdegreecollege@gmail.com
Contact : 0251-2685264

University Code : 961
JDHE Code : T-44

Date : 02/12/2020

3rd IQAC Meeting (Academic Year 2020-21)

To,
The IQAC Members
S.I.C.E.Society's,
Degree College of Arts, Science and Commerce,
Ambarnath (West).

Sub.: - 3rd Meeting of Internal Quality Assurance Cell of Academic year 2020-21

This is to inform to all IQAC Members that the 3rd Meeting of Internal Quality Assurance Cell for the Academic year 2020-21 will be held on Thursday, 10th Dec. 2020 at 03.00 p.m. in Room Number 30, Second floor S.I.C.E.S. Degree College of Arts, Science and Commerce, Ambarnath.

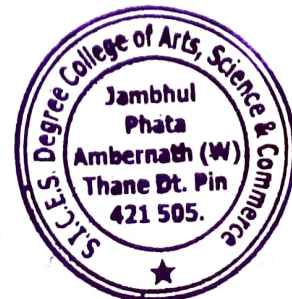
You are requested to make it convenient to attend the meeting.

NOTE :

- 1) All IQAC committee members remaining present for the 3rd IQAC meeting of year 2020-21 must strictly follow all COVID-19 precautions of maintaining safe physical distancing, Use of Face masks and regular sanitization/washing of hands with soap and water.
- 2) Any IQAC committee member with fever, cough, body ache any other or allied recommended symptoms of COVID-19 infection must pre-inform and remain absent for this meeting
- 3) Number of staff permitted in college on the day of 3rd IQAC meeting will be adhering to and as recommended by University of Mumbai and Government of Maharashtra guidelines.

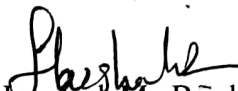
Agenda of the Meeting

1. To read the minutes of 2nd IQAC meeting held on 05th Oct. 2020
2. To confirm the completion of minutes of 2nd IQAC meeting held on 05th Oct. 2020 and prepare the action taken report on these minutes
3. Discussion on library audit preparations for audit to be held on 15th December 2020.
4. Discussion and planning of Energy, Green and environmental Audit, External Academic audit scheduled in last week of December 2020.



5. To resolve the issue of college name updating on AISHE portal to follow recommendations of NAAC that the name of institution must be same on Current affiliation letter and AISHE certificate
6. To take follow up of SSR, DVV, SSS work started form 11th November 2020
7. To discuss and finalize the metrics to be opted out as permitted 30 weightage allowed for opt out "Non applicable Metrics"
8. Any other matter after permission of the chair




Dr. Harshal M. Bāchhav
(I/c principal & IQAC Chairperson)
I/c Principal
S.I.C.E.S. Degree College of Arts, Science & Commerce
Ambernath - 421 505.

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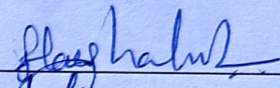
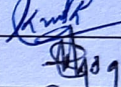
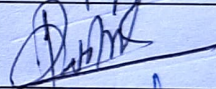
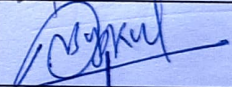
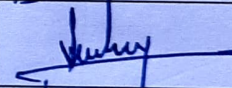
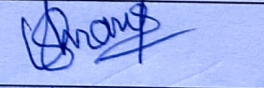
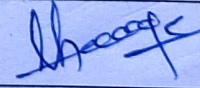
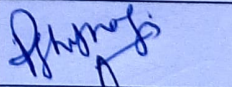
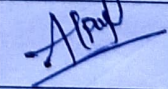
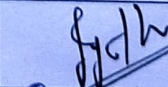

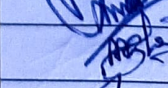
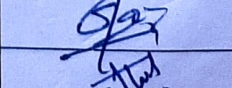
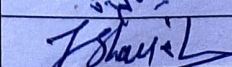


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Acknowledge of Third IQAC meeting of Academic Year 2020-21

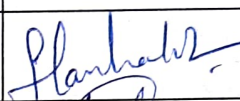

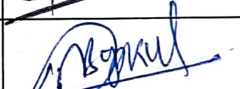
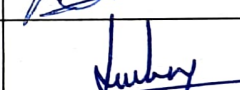
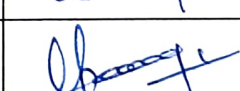
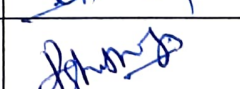

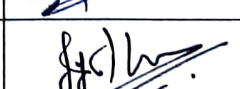


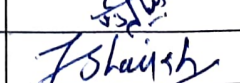



- 1) Day & Date of meeting : Thursday, 10th Dec. 2020
- 2) Time : 3.00 pm
- 3) Venue : Room Number 30, Second floor S.I.C.E.S. Degree College of Arts, Science and Commerce Ambarnath -Thane

Sr. No.	Name	Designation	Signature
1.	Dr. Harshal M. Bachhav - (I/C Principal)	IQAC Chairperson	
2.	Shri K.M.K. Nair	Joint Secretary S.I.C.E. Society	
3.	Dr. Yogesh S. Shelar	IQAC Co-ordinator	
4.	Dr. Vilas S. Patil	Teacher Representative	
5.	Dr. D. M. Sapkal	Teacher Representative	
6.	Mr. Sharad K. Awate	Teacher Representative	
7.	Mr. Vikas Deshmane	Teacher Representative	
8.	Dr. Pravin Hudge	Teacher Representative	
9.	Ms. Shubhangi Rajguru	Teacher Representative	
10.	Dr. Alpa Patel	Teacher Representative	
11.	Dr. Jyothi Mallia	Teacher Representative	
12.	Mr. Marshal Nadar	Alumni	
13.	Mr. Deepak Revankar	Industrialist	
14.	Mr. Anil Atmaram Bhoir	Stake holder	
15.	Dr. Sangharsh Gajbe	Librarian	
16.	Mr. Vijayraj Alzande	Office Senior Clerk	
17.	Mr. Jamiluddin Shaikh (TYBMS)	Student Representative	

Minutes of Meeting

The Third meeting of the Internal Quality Assurance Cell for the Academic year 2020-21 was held on Thursday, 10th Dec. 2020 at 3.00 pm in the Room Number 30, Second floor S.I.C.E.S. Degree College of Arts, Science and Commerce, Ambarnath -Thane.

The following Members were present for the Meeting

Sr. No.	Name	Designation	Signature
1.	Dr. Harshal M. Bachhav - (I/C Principal)	IQAC Chairperson	
2.	Shri K.M.K. Nair	Joint Secretary S.I.C.E. Society	
3.	Dr. Yogesh S. Shelar	IQAC Co-ordinator	
4.	Dr. Vilas S. Patil	Teacher Representative	
5.	Dr. D. M. Sapkal	Teacher Representative	
6.	Mr. Sharad K. Awate	Teacher Representative	
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14.	Mr. Anil AtmaramBhoir	Stake holder	
15.	Dr. SangharshGajbe	Librarian	
16.	Mr. VijayrajAlzande	Office Senior Clerk	
17.	Mr. Jamiluddin Shaikh	Student Representative	

The IQAC Co-coordinator Dr. Y. S. Shelar addressed welcome to the Chairperson of the meeting and all IQAC members present for 3rd IQAC meeting of year 2020-21. The following agenda were discussed in the meeting and it was unanimously resolved to implement them.

Item No. 01 :

To read the minutes of 2nd IQAC meeting held on 05th Oct. 2020

Resolution :

The minutes of 2nd IQAC meeting held on 05th Oct. 2020 was read by IQAC coordinator Dr. Y.S. Shelar and kept for its confirmation in agenda's item number 02 for the actions taken on the minutes of these 2nd IQAC meeting.

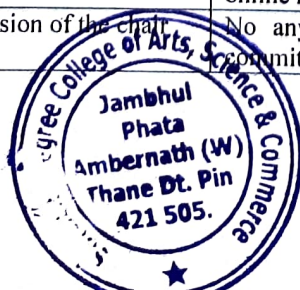
Item No. 02 :

To confirm the completion of minutes of 2nd IQAC meeting held on 05th Oct. 2020 and prepare the action taken report on these minutes

Resolution :

The minutes of last meeting the 2nd IQAC meeting held on 05th Oct. 2020 were confirmed in the meeting and Action taken report prepared

Agenda Item No.	Agenda /Minutes of 2 nd IQAC meeting	Actions Taken
1.	To read the minutes of 1 st IQAC meeting of year 2020-21 held on 6 th Sept. 2020	The minutes of last IQAC meeting were read by IQAC coordinator Dr. Y.S. Shelar and kept for confirmation in agenda item No. 02
2.	Action taken on minutes of 1 st IQAC meeting of year 2020-21 held on 6 th Sept. 2020	The minutes 1 st IQAC meeting of year 2020-21 held on 6 th Sept. 2020 were confirmed and action taken report was prepared
3.	Seven criterions, departments, library, Sports & Gymkhana, Office documents confirmation against checklists confirmation was planned from 22/10/2020	The documents confirmation against checklists was completed from 22/10/2020 to 04/11/2020
4.	Preparation of work plan and schedule of SSR, DVV, SSS work	- SSR, DVV, SSS work schedule was prepared and approved in last meeting - Prepared scheduled was followed and the work is in progress
5.	To resolve the conduction of Term I, Term II exams by online mode	Resolved to term I exams by online mode and be prepared for term II exams in online mode
6.	To discuss on conduction of NSS and DLLE activities in COVID-19 Pandemic condition	Resolved to conduct the NSS and DLLE activities by online mode and few activities of COVID-19 awareness to be conducted on filed as instructed and permitted by University of Mumbai
7.	Discussion on Research Publications and Minor Research projects of year 2019-20 and year 2020-21	- Details of Research publications and minor research projects were discussed. - IQAC coordinator informed 05 staff have received research projects for year 2020-21
8.	To discuss regarding students participation in Research Convention "Avishkar"	Resolved for Research convention in COVID Pandemic student's research projects with innovative concepts to be by online mode
9.	Any other matter after permission of the chair	No any matter was kept for discussion by any IQAC committee



Item No. 03 :

Discussion on library audit preparations for audit to be held on 15th December 2020.

Resolution :

IQAC coordinator informed the library documents are cross checked and the library is ready for the academic audit.

Item No. 04 :

Discussion and planning of Energy, Green and environmental Audit, External Academic audit scheduled in last week of December 2020.

Resolution :

- The preparation for all these three audits were discussed with all prior preparations discussed the documents to be kept ready for the audits.
- IQAC coordinator informed the date fixed for the audits
 - i) 23/12/2020 : Energy, Green and environmental Audit
 - ii) 24/12/2020 : External Academic audit
- Asst. Prof Shanti Mudaliar and Asst. Prof. Shrikant Chavan were allotted the responsibility to work for Energy, Green and environmental Audit audits and make all necessary communications and follow up
- Asst. Prof Shubhangi Rajguru and Dr. Alpa Patel were allotted the responsibility to work for Energy, Green and environmental Audit audits and make all necessary communications and follow up

Item No. 05 :

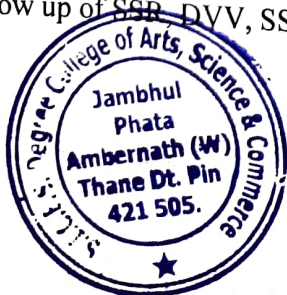
To resolve the issue of college name updating on AISHE portal to follow recommendations of NAAC that the name of institution must be same on Current affiliation letter and AISHE certificate

Resolution :

- IQAC coordinator informed as per guideline of NAAC for IIQA college name must be same on University current affiliation letter and on latest AISHE certificate
- The college name on AISHE certificate does not contain words "Degree College" in college name which are present in college name on current affiliation letter
- It was resolved to give undertaking by S.I.C.E. Society's Management on Rs. 100 stamp and by I/c Principal on College letter head the name on AISHE portal and AISHE certificate will be updated after NAAC is completed and the same will be sent to NAAC through an issue raised through NAAC portal login page.

Item No. 06 :

To take follow up of SSB, DVV, SSS work started form 11th November 2020



Resolution :

- IQAC coordinator informed the SSR, DVV, SSS work was started form 11th November 2020, the QIF inputs and metrics inputs were discussed with criterion representatives and data collection is in progress
- The checklists related documents were checked and confirmed from 22/10/2020 to 04/12/2020 and suggestions given to seven criterion representatives and all HOD and IOD for their departments\
- College profile and extended profile was discussed with office staff on 20/11/2020
- SWOC, Executive summary and criterion summary draft is ready and to be discussed in next IQAC meeting
- SSR draft was planned to be prepared till 24th November 2020 but is in progress
- Confirmation of all SSR inputs as per SOP of NAAC was scheduled till 08/12/2020 and is pending
- SSS work : SSR data collection as per template 2.7.1 is completed
- SSR uploading on website is to be completed

Item No. 07 :

To discuss and finalize the metrics to be opted out as permitted 30 weightage allowed for opt out "Non applicable Metrics"

Resolution :

It was resolved to opt out following metrics

i) Criterion III

3.4.2 (weightage 10) - **To be opted**

ii) Criterion V

- 5.1.2 (weightage 05) - **To be opted**

- 5.2.3 (weightage 05) : **This metrics is nil** as no students qualified and selected in JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations

5.4.2 (weightage 05) - **To be opted** (Alumni contribution is nil)

3) Criterion VI

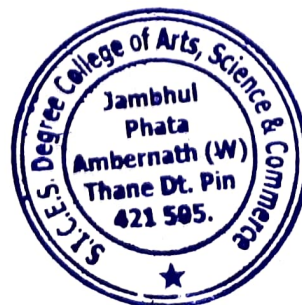
- 6.3.3. (weightage 05) : **This metrics is nil**

- 6.4.2 (weightage 08) : **To be opted** (There are No Funds / Grants received from Non-government bodies, individuals, philanthropers during the last five years)

Item No. 08 :

Any other matter after permission of the chair

Resolution :

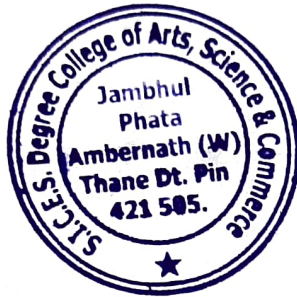


No any matter was kept for discussion by any IQAC committee member

IQAC Chairperson informed to close the meeting and the meeting was accomplished after the vote of thank to the chair and the IQAC members address by IQAC Coordinator. Meeting stopped at 6.00 pm after permission of chair.

[Handwritten Signature] 10/10/2020

IQAC Coordinator
IQAC COORDINATOR
SICES DEGREE COLLEGE OF ARTS, SCIENCE & COMMERCE
Jambhul Phata, Ambernath (W) - 421 505.



[Handwritten Signature]
IQAC Chairperson

I/c Principal
SICES Degree College of Arts, Science & Commerce
Ambernath - 421 505.