

S.I.C.E.S DEGREE COLLEGE OF ARTS,SCIENCE & COMMERCE,AMBARNATH
Application for Duplicate Marksheet

To,
The Principal,
SICES Degree College,
Ambarnath (w).

Subject:- Request for issuing of Duplicate mark sheet for Course:_____Sem____ held in Oct/March-_____ (Regular/ATKT)

Respected Sir,

I, _____ is/was studying in academic year_____ need a duplicate mark sheet of Sem_____ held in Oct/March_____ as I has lost during_____.

I am ready to pay the fees for the same. So, I request you to please issue the above said result at your earliest.

Thanking you,
Yours truly,

Sign:

Date: / /

Place:_____

Documents required:Xerox copy of affidavit submitted to Police station.

Original Police FIR copy.

ID card Xerox.

Markshet will be issued within 15 days from the date of application.

Rs.100 per marksheet copy shall be paid at office counter between 11.30a.m to 1.00 pm.

Sign-Principal

Chairperson, Exam Section

Accounts