



Q_nM 5.1.5

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Options:

- A. All of the above
- B. 3 of the above
- C. 2 of the above
- D. 1 of the above
- E. None of the above

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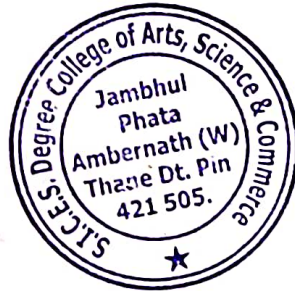


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Woman Development Cell Members in the Academic Year 2015-16

Sr. No.	Name of the Staff	Designation	Department
1.	Mrs. Shubhangi Rajguru - Chairperson	Assistant Professor	Department of Microbiology
2.	Dr. Alpa Patel - Member	Assistant Professor	Department of Botany
3.	Mrs. Shanti Mudaliar – Member	Assistant Professor	Department of Botany
4.	Ms. Priyanka Patil - Member	Assistant Professor	Department of Computer Science
4.	Mrs. Anjana Paride - Member	Peon	

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I/c Principal
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Ambarnath - 421 505.

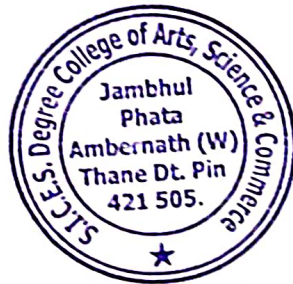


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Anti-ragging Cell Members in the Academic Year 2015-16

Sr. No.	Name of the Staff	Designation	Department
1.	Mr. Narsimha Mehetre - Chairperson	Assistant Professor	Department of Commerce
2.	Mr. Vishal Shingare - Member	Assistant Professor	Department of Commerce
3.	Ms. Prajitha Kutty - Member	Assistant Professor	Department of Microbiology
4.	Mr. Suresh Telange - Member	Lab Attendant	—

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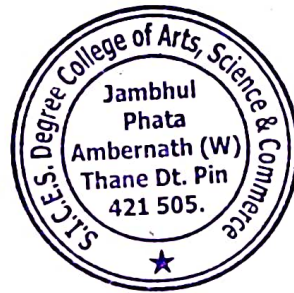


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Anti-ragging Cell Members in the Academic Year 2016-17

Sr. No.	Name of the Staff	Designation	Department
1.	Ms. Prajitha Kutty - Chairperson	Assistant Professor	Department of Microbiology
2.	Mr. Vishal Shingare - Member	Assistant Professor	Department of Commerce
3.	Ms. Santosh Rohara - Member	Assistant Professor	Department of Banking & Insurance
4.	Mr. Yogesh Suryawanshi - Member	Lab Attendant	----

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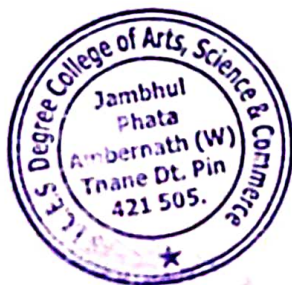


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Woman Development Cell Members in the Academic Year 2017-18

Sr. No.	Name of the Staff	Designation	Department
1.	Mrs. Shweta Humbarwadi - Chairperson	Assistant Professor	Department of Microbiology
2.	Mrs. Shanti Mudaliar - Member	Assistant Professor	Department of Botany
3.	Ms. Neelam Jaiswar - Member	Assistant Professor	Department of Commerce
4.	Ms. Vanita Shiva - Member	Peon	----

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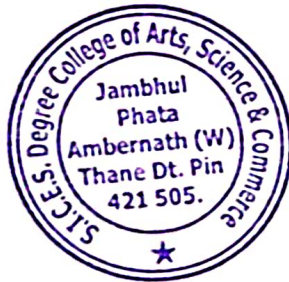


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Anti-ragging Cell Members in the Academic Year 2017-18

Sr. No.	Name of the Staff	Designation	Department
1.	Mr. Jivan Rothe - Chairperson	Assistant Professor	Head, Department of Computer Science
2.	Mr. Vishal Shingare - Member	Assistant Professor	Department of Commerce
3.	Ms. Shubhangi Rajguru - Member	Assistant Professor	Department of Microbiology
4.	Mr. Suresh Telange - Member	Lab Attendant	---

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I/c. Principal

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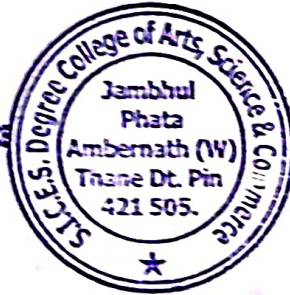


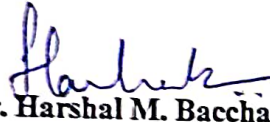
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Woman Development Cell Members in the Academic Year 2018-19

Sr. No.	Name of the Staff	Designation	Department
1.	Mrs. Shweta Humberwadi - Chairperson	Assistant Professor	Department of Microbiology
2.	Mrs. Shanti Mudaliar - Member	Assistant Professor	Department of Botany
3.	Ms. Neelam Jaiswar - Member	Assistant Professor	Department of Commerce
4.	Ms. Vanita Shiva - Member	Peon	—


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Sr. No.	Name of the Staff	Designation	Department
1.	Mr. Jivan Rothe - Chairperson	Assistant Professor	Head, Department of Computer Science
2.	Mr. Vishal Shingare - Member	Assistant Professor	Department of Commerce
3.	Mrs. Vaishali Kanchane - Member	Assistant Professor	Department of Computer Science
4.	Mr. Suresh Telange - Member	Lab Attendant	---

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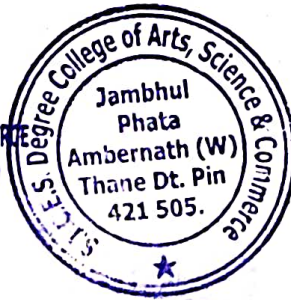


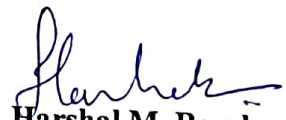
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Woman Development Cell Members in the Academic Year 2019-20

Sr. No.	Name of the Staff	Designation	Department
1.	Mrs. Shweta Humbarwadi - Chairperson	Assistant Professor	Department of Microbiology
2.	Mrs. Shanti Mudaliar - Member	Assistant Professor	Department of Botany
3.	Ms. Neelam Jaiswar - Member	Assistant Professor	Department of Commerce
4.	Ms. Vanita Shiva - Member	Peon	----


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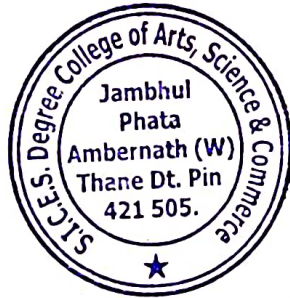


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Anti-ragging Cell Members in the Academic Year 2019-20

Sr. No.	Name of the Staff	Designation	Department
1.	Ms. Neelam Jaiswar - Chairperson	Assistant Professor	Department of Commerce
2.	Mr. Vishal Shingare - Member	Assistant Professor	Department of Commerce
3.	Mrs. Vaishali Kanchane - Member	Assistant Professor	Department of Computer Science
4.	Mr. Atul Musale - Member	Peon	----

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**S.I.C.E. SOCIETY'S
DEGREE COLLEGE OF ARTS, SCIENCE AND COMMERCE**

AFFILIATED TO THE UNIVERSITY OF MUMBAI
JAMBHUL PHATA, CHIKHLOLI, AMBERNATH [WEST]- 421505. TEL. : 0251-2685264

COMMITTEES MEMBERS FOR THE ACADEMIC YEAR 2016-17

Committee	Sr. No.	Name of the Committee Members	Signature
Women Empowerment Committee	01	Mrs. Shweta Humbarwadi Chairperson	<i>Shweta</i> 14/6/16
	02	Mrs. Shanti Mudaliar	<i>Shanti</i> 14/6/16
	03	Ms. Suparna Dutta	<i>Suparna</i> 14/6/16
	04	Mrs. Anjana Paride	<i>Anjana</i>

Date :- 13/06/2016



Harshal M. Bachhav

**Dr. Harshal M. Bachhav
Incharge Principal
I/c Principal**

S.I.C.E.S. Degree College of Arts, Science & Commerce
Ambernath - 421 505



COLLEGE GRIEVANCE REDRESSAL CELL (CGRC)

College Grievance Redressal Cell established in Academic year 2015-16.

College follows the University of Mumbai rules and directives for functioning Grievance Redressal Cell.

PROCEDURE AND DIRECTIVES FOR FUNCTIONING OF COLLEGE GRIEVANCE REDRESSAL CELL (CGRC)

A. Role and Functions of CGRC

The CGRC shall exercise the following role and perform the following functions, namely-

- 1) To receive the applications of the students from the portal available on the website of College / Institute and process them further.
- 2) To attend all applications relating to the grievances of the students.
- 3) To entertain and consider the grievances of the students. It may hear the students in person by giving opportunities of hearing.
- 4) To hear all the concerned parties and settle grievances as early as possible.
- 5) To counsel the students whenever necessary to resolve their grievances.
- 6) To give advice to the students through correspondence.
- 7) The CGRC shall not discuss with any sub-judice grievances.
- 8) It shall make efforts to settle the disputes amicably.
- 9) To prepare and submit the recommendations relating to the redressal of grievances to the concerned.
- 10) To consider and submit recommendations and suggestion in respect of reforms in the working of various sections/units/departments/cells of the College/Institution relating to the redressal of grievances of students.
- 11) To prepare Minutes and Action Taken Report of the meeting of CGRC and submit it to the Director, Students' Development, University of Mumbai.
- 12) To prepare Annual Report regarding working of the CGRC and submit it to the Director, Students' Development, University of Mumbai.

B. Role of the Chairperson of CGRC

- 1) The Principal of Affiliated College or Head / Director of Recognized Institution shall be the Chairperson of CGRC. In absence of Principal / Head / Director, the Incharge of the College / Institution shall be the Chairperson of CGRC with prior permission of his/her Management/Higher Authorities.
- 2) The Chairperson shall finalize the date of meeting of CGRC in discussion with Member Secretary.
- 3) The Chairperson shall preside over the meeting of CGRC.



C. Role of the Member Secretary of CGRC

- 1) The Member Secretary shall be the Primary Officer of the CGRC. He shall be the custodian of all accounts and records, if any, placed at the disposal of the Cell.
- 2) The Member Secretary shall prepare the Agenda for a meeting of the CGRC in consultation with the Chairperson and shall communicate the Agenda with all necessary documents of students to all members prior to the meeting through an email.
- 3) The Member Secretary shall convene meetings of CGRC in consultation with the Chairperson in order to redress the grievances registered on portal within 15 days of its receiving.
- 4) He shall also attend the meetings and shall be responsible for maintaining a record of the minutes of the proceedings of the meetings.
- 5) He shall prepare Action Taken Report on the previous meeting of CGRC.
- 6) The Member Secretary shall upload the Decisions/Resolutions/Minutes/Action Taken Report of CGRC on the portal.
- 7) The Member Secretary shall communicate the Minutes and Action Taken Report of each meetings of CGRC for the information to the Director, Students' Development, University of Mumbai by an email on **cgrc@mu.ac.in**
- 8) The Member Secretary shall prepare Annual Report regarding working of the CGRC and submit it to the Director, Students' Development, University of Mumbai by an email on **cgrc@mu.ac.in**
- 9) The Member Secretary shall discharge such other duties and functions related to grievances of the students as the Chairperson and the Director, Students' Development assign to him from time to time.

D. Meetings of CGRC

- 1) The CGRC shall meet regularly as per the exigency in order to redress the grievances registered on portal within 15 days of its receiving. If there are no grievances, the CGRC shall meet once in every semester.
- 2) The Member Secretary may directed by the Chairperson to convene a meeting of the CGRC at the place, date and time to be fixed in consultation with him/her.
- 3) Every meeting of the CGRC shall be numbered serially.
- 4) The Notice of the meeting shall be issued by the Member Secretary well in advance, in consultation with the Chairperson and shall communicate to all members with its Agenda and necessary documents prior to the meeting through an email.
- 5) However, any non-receipt of notice by the members shall not invalidate the proceedings of the meeting.
- 6) In case of a meeting being called urgently the Notice and Agenda with necessary documents may be distributed to the members during the meeting. The procedure of any such meeting shall be such as the CGRC may determine.
- 7) In case the grievance is against any of the members of the CGRC, the concerned member shall abstain himself from the proceeding on such issue. However, the concerned student shall have choice to approach the (University Grievance Redressal Cell (UGRC) for the Redressal of his/her grievance.

E. Venue of the Meeting of CGRC

- 1) The Meeting of the CGRC shall be held in the premises of the College/Institution during the working days and working time of the College/Institution.



2) The Member Secretary shall communicate venue, date and time of meeting of CGRC to all members of CGRC and students who have registered their grievances prior to the meeting.

F. Quorum of the Meeting of CGRC

The Quorum for the meeting of CGRC shall be two, including Chairperson.

G. Decisions by Majority of the Meeting of CGRC

All matters of any meeting of the CGRC shall be decided by majority of the members present and voting and, in case of a tie, the person presiding shall have a second or casting vote.

H. Minutes

1) The draft Minutes of the meetings shall be prepared by the Member Secretary in consultation with the Chairperson and confirm it from all members within 7 days after the meeting.

2) The Minutes shall contain a record of the decisions taken and resolutions passed by the CGRC in the meeting and the discussions of the meeting shall not ordinarily form part of the Minutes.

3) The Member Secretary shall submit the confirmed minutes of the meeting of CGRC to the Director, Students' Development, University of Mumbai by an email on **cgrc@mu.ac.in**

I. Action Taken Report

1) After the confirmation of the minutes, the Member Secretary shall report to the CGRC the Action Taken Report on the resolutions or decisions or directions given in the previous meetings of the CGRC.

2) The Member Secretary shall submit Action Taken Report on the meeting of CGRC to Director, Students' Development, University of Mumbai by an email on **cgrc@mu.ac.in**

J. Attendance of Members

1) Member Secretary shall maintain the record of Attendance of each meeting of CGRC.

2) Every member shall sign the Attendance Sheet during every meeting.

K. Appearance before CGRC

The complainant student may appear in person. If he/she is incapable to attend / represent his/her grievances, then his/her representative (preferably parents) other than legal practitioner may be authorized to present his/her case in any proceedings before the CGRC.

L. Language of Proceedings of Meetings of CGRC

Preferably Marathi language may be used in the proceedings of meetings of CGRC. The complainant student can request for any other language to the CGRC.

M. Nature of Applications to be Entertained by the CGRC

The grievances or common grievances of students related to College / Institution only shall be considered by the CGRC.

N. Registration of Grievances on the Portal

1) Any student desiring redressal of his grievance/s may register his/her grievance/s online on the portal available on website of his/her College/Institution.

2) The student shall fill all the information required for registration and upload the supporting documents.



3) The grievances with insufficient/incomplete information shall not be entertained by CGRC.

O. Disposal of Applications

- 1) On receipt of an Applications of Grievances of Students, the Member Secretary shall scrutinize the applications in consultation with Chairperson of the CGRC and prepare the Agenda of Meeting.
- 2) Non-accepted applications shall be communicated to the student in writing by Member Secretary.
- 3) The Member Secretary shall communicate the date, time and venue of the Meeting to the students who have registered their grievances on the portal before the meeting with the help of Administrative Staff of the Department / Institution.
- 4) The Member Secretary may request the applicant student to supply further information as may be necessary and also discuss the grievance personally with the applicant.
- 5) The Member Secretary may request all the parties related to grievance to give clarification in writing with necessary documents and send it to all members through an email along with the Agenda.
- 6) The Member Secretary shall present each complaint before the CGRC as per the Agenda with all necessary documents given by the students during the meeting.
- 7) The CGRC shall redress all the grievances as per the Agenda by giving an opportunity of hearing to all the concerned parties and by following principles of natural justice.

The Member Secretary shall communicate a copy of Order/Decision/Resolution to all the students whose grievances were mentioned in the Agenda.

P. Non-Entertainment of Application

- 1) No applications for redressal of grievances shall be entertained, if the CGRC is satisfied that-
 - a. The applicant has knowingly made false statement or furnished false information as regards to place of residence, educational qualifications, etc.
 - b. In an application, there is no prima facie case for considering it.
 - c. The Application is frivolous or fictitious.
 - d. The matter is sub-judice in any court of law.
 - e. If there is gross delay.
 - f. Having regard to all the circumstances of the case, it is otherwise not reasonable to consider the application.
- 2) In case of any false or frivolous complaint, the CGRC may recommend appropriate action against the complainant student.

Q. Processing of Applications

- 1) The Member Secretary shall prepare requisite number of sets of all the applications received online/personally from the students and documents of other parties on which complaint has been made and send it to all members of CGRC prior to the meeting through an email and handover its hardcopies to all members of CGRC at the time of meeting.
- 2) The CGRC shall consider the case on the basis of the noting prepared by the Member Secretary.
- 3) The CGRC shall deal with the case on the basis of the Provisions of the Act, Rules, Regulations, Statutes, Ordinances, Circulars and Directions of the University and on the basis of natural justice, equity and good conscience.



- 4) The CGRC shall hear the all the concerned parties related to the complaint in person / individually / collectively whatever the requirement of the case by following principles of natural justice.
- 5) Efforts shall be made to settle the grievances amicably after hearing all parties.
- 6) Efforts shall be made to settle the grievances within 15 days of its receiving.

R. Consideration of Applications

- 1) Each member of the CGRC shall study the applications/cases sent to them in advance.
- 2) Applications shall be discussed in the Meeting and further line of action shall be decided.
- 3) The concerned student/s or any other person or teaching staff or administrative staff or non-teaching staff or official who is concerned with the grievances of the student/s may be called during the meeting of the CGRC whenever necessary and they may be heard in person.
- 4) If the CGRC finds it necessary it may refer any matter to an expert and obtain his / her opinion.
- 5) After following all the procedures enumerated under sub-rules R. (1) to (4) above, the CGRC may formulate its recommendations on the Application.

S. Recommendations for Final Action

- 1) The Member Secretary shall communicate a copy of Order/Decision/Resolution to all the students whose grievances were mentioned in the Agenda.
- 2) The Chairman and Member Secretary shall see the implementation of resolutions/decisions made during the meeting of CGRC on top priority basis.

The Member Secretary shall upload the Decisions/Resolutions/Minutes/Action Taken Report of CGRC on the portal.

- 4) If the CGRC comes to the conclusion that any of the employees/officials is involved in misconduct, they can recommend departmental enquiry against him/her.

T. Pursuing the Matter

- 1) The Chairman and Member Secretary shall keep in touch with the concerned sections/units/departments/cells and see that the decision is implemented immediately.
- 2) After the decision is finally implemented the same shall be incorporated in the Action Taken Report and submit it to all the members of CGRC at the next meeting.
- 3) The Member Secretary shall upload the Decisions/Resolutions/Minutes/Action Taken Report of CGRC on the portal.

U. Appeal on the Decisions

- 1) The student may prefer an appeal on the decision given by CGRC to University Grievance Redressal Cell (UGRC) within 30 days from the receipt of the decision of the CGRC.
- 2) In such case the student shall apply again on the portal available on the website of University of Mumbai, www.mu.ac.in within 30 days from the receipt of the decision of the CGRC.



V. Miscellaneous

a) Staff of the CGRC

The Principal/Head/Director shall assign one Administrative Staff (Junior Clerk) and Peon for working of CGRC.

b) Publicity

The Chairperson and Member Secretary of CGRC shall give due publicity to the functioning of the CGRC through various modes of publicity like, Website, Prospectus, Notices, Electronic Gadgets, etc. for the information of the Students, Teaching Staff, Administrative Staff and Non-Teaching Staff.

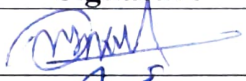
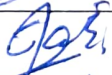
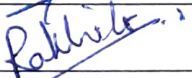
c) Powers to give Directions

The Director, Students' Development, University of Mumbai may from time to time, issue directions to the CGRC to carry out its purposes effectively and the CGRC shall be bound to carry out such directions.

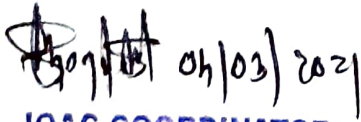
W. Annual Report

The Member Secretary shall prepare Annual Report as per the format given regarding working of the CGRC.


Following are the College Grievance Redressal Cell members:

Sr. No.	Name	Designation	Signature
1	Dr. D. M. Sapkal	Chairperson	
2	Dr. Sangharsh S. Gajbe	Member	
3	Mrs. Rakhi V. Gulati	Member Secretary	

4.


IQAC COORDINATOR
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COLLEGE GRIEVANCE REDRESSAL CELL (CGRC)
Annual Report Academic Year 2019-20

1	Full Name of the Affiliated College / Recognized Institution	S.I.C.E. Society's Degree College of Arts, Science and Commerce, Ambarnath (W.)
2	Abbreviated Name of the Affiliated College / Recognized Institution	S.I.C.E. S. Degree College of Arts, Science and Commerce, Ambarnath (W.)
3	Address of the College / Institution	Jambhul Phata, CHikhholi, Ambarnath (W.)
4	District	Thane
5	Landline No. of the College / Institution	0251 268 5264
6	Email of the College / Institution	sicesdegreecollege@gmail.com
7	Name of the Principal / Head / Director	Dr. Harshal M. Bachhav, I/c. Principal
8	Mobile No. of the Principal / Head / Director	9552590013
9	Landline No. of the Principal / Head / Director	--
10	Email of the Principal / Head / Director	sbachav@gmail.com
11	Name of the Member Secretary	Mrs. Rakhi V. Gulati
12	Designation of the Member Secretary	Assistant Professor
13	Mobile No. of the Member Secretary	7507674042
14	Landline No. of the Member Secretary (If any)	--
15	Email of the Member Secretary	rakhigulati76@yahoo.com
16	No. of Applications Received on CGRC	1
17	No. of Scrutinized Applications	Nil
18	No. of Applications Presented before the CGRC	Nil
19	No. of Resolved Applications	1
20	No. of Un-resolved Applications	Nil
21	No. of Applications Referred to the Experts for an Opinion	Nil
22	No. of Applications Sent to University Grievance Redressal Cell (UGRC)	Nil
23	No. of Frivolous Applications	Nil
24	No. of Pending Applications	Nil
25	No. of the Meetings of CGRC Held	1
26	No. of the Meetings Adjourned for Want of Quorum	Nil
27	Average No. of Members of CGRC Present for the Meetings	9
28	Total Annual Expenses of the Meetings, If Any, Incurred by the CGRC	Nil
29	Any other Information	Nil

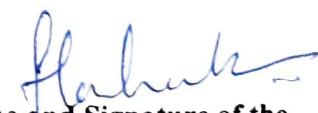
Date: 16/05/2020

Place: Ambarnath (W.)

- Encl:** 1) Student grievance letter
2) GC Meeting Notice
3) Minutes of the meeting


Name and Signature of the
Chairperson
Dr. D.M. Sapkal


Name and Signature of the
Member Secretary


Name and Signature of the
I/c. Principal
I/c Principal
S.I.C.E.S. Degree College of Arts, Science & Commerce
Ambarnath - 421 505.

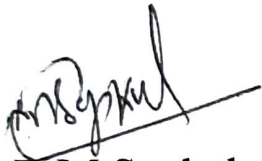


Notice


This is to inform that a meeting is scheduled on 11/12/2019 at 10:15 am at Room no. 45

Agenda of meeting



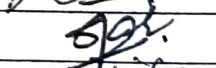

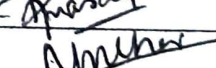
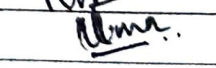


- To discuss about the complaint letter received from the F.Y.B.Sc. Student Ms. Sonam Manjulkar.
- Any other Matter.



Dr. D.M.Sapkal
Grievance Committee
Chairperson



Dr. Harshal M. Bachhav
I/c Principal
I/c Principal
S.I.C.E.S. Degree College of Arts, Science & Commerce
Ambernath - 421 505

Sr.No.	Name	Designation	Signature
1	Dr. Harshal M. Bachhav	I/c Principal	
2	Dr. D.M. Sapkal	Grievance Committee Chairperson	
3	Dr. Sangharsh S. Gajbe	Committee Member	
4	Mrs Rakhi V. Gulati	Committee Member	
5	Mr. Deviprasad Alva	Committee Member	
6	Mr. Nilesh Meher	Committee Member	
7	Uma Tanwar	H.O.D. Commerce Dept.	
8	Mrs. Shweta Humbarwadi	WDC Chairperson	
9	Mr. Vishal Shingare	Discipline Committee Member	





Minutes of the Meeting

The meeting was called as per the notice on 10/12/2019. The meeting was called because of a letter received from the girl student of F.Y.B.Sc. Ms. Sonam Manjulkar Forwarded to her mentor Asst. Prof. Sharad Awate (Chemistry Department) regarding the problem she was facing from a boy student named Prince Sharma of F.Y. B.Com. The case was intimated by Asst. Prof. Sharad Awate (Mentor) to I/c Principal Dr. Harshal M Bachhav and accordingly the Principal intimated the same to the Grievance Committee chairperson Dr. D. M. Sapkal and immediately meeting was called in which the following members had attended:-

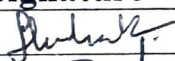
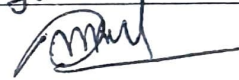






Sr.No.	Name	Designation
1	Dr. Harshal M. Bachhav	I/c Principal
2	Dr. D.M. Sapkal	Grievance Committee Chairperson
3	Dr. Sangharsh S. Gajbe	Committee Member
4	Mrs Rakhi V. Gulati	Committee Member
5	Mr. Deviprasad Alva	Committee Member
6	Mr. Nilesh Meher	Committee Member
7	Uma Tanwar	H.O.D. Commerce Dept.
8	Mrs. Shweta Humbarwadi	WDC Chairperson
9	Mr. Vishal Shingare	Discipline Committee Member

As per the agenda point no.1 the matter was discussed among all the members present and it was decided to call the girl student first and then the boy student and take their statement.

Accordingly the girl student was called and taken her statement she said as per she had written in the letter. The members when asked her she told that she had not informed at her home in a fear. So the member told her that she should inform her parent because they should also have this knowledge she was assured by the


committee that whatever she said will not be passed outside the room and told her to be related.

Then the boy student was called and he was also asked to explain and give his statement. The boy was scolded by the committee and was warned that this situation should not be seen in the future. He was asked to give an undertaking apologizing his mistake and a promise that the same mistake will not repeat in the future otherwise, strict action will be taken.

Sr.No.	Name	Designation	Signature
1	Dr. Harshal M. Bachhav	I/c Principal	
2	Dr. D.M. Sapkal	Grievance Committee Chairperson	
3	Dr. Sangharsh S. Gajbe	Committee Member	
4	Mrs. Rakhi V. Gulati	Committee Member	
5	Mr. Deviprasad Alva	Committee Member	
6	Mr. Nilesh Meher	Committee Member	
7	Uma Tanwar	H.O.D. Commerce Dept.	
8	Mrs. Shweta Humbarwadi	WDC Chairperson	
9	Mr. Vishal Shingare	Discipline Committee Member	


Dr. D.M. Sapkal
 Grievance Committee
 Chairperson




Dr. Harshal M. Bachhav
 I/c Principal
I/c Principal
 S.I.C.E.S. Degree College of Arts, Science & Commerce
 Ambarnath - 421 505

Sonam Manjulkar

FYBSC Roll no - F519009

S.T.C.E.S Amb (W)

09 December 2019

TO,

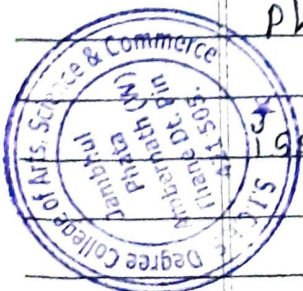
Principal Harshad Bachhav sir
S.T.C.E.S Amb (W)

Subject: Complaint of a boy Disturbs me
Respected sir.

Myself Sonam Manjulkar from FYBSC class of S.T.C.E.S college. I wrote this letter to inform you that a boy from commerce department he disturbs me

Sir, from the day college had been started this boy look at me & smiles & when ever I set in college premises he come near by me & get staring continuously but I was ignoring him its almost four months done. But on 7/12/19 saturday at 10:20 pm he texted me on my what's app No. And he directly texted that Hi, I miss you. He was also saying make a video call I wanted to see you. I abused him by curse words & I blocked him. And then he started calling on a normal call at 11:15 pm. I didn't picked the call & blocked him on phone call. But I don't know from were he got my phone numbers.

I request you sir take some action on this issue. An I know you will surely take some action



Date: 11/12/19

To,
Principal of SICES
Degree College
Ambarnath.

Subject: Apologize letter

Respected Sir,

I Apologize for the same that I gave the number to the boy of SY BCOM named Prince ~~Satish~~ of the girl of FYBSC Sonam. He asked me for the number for 3 times before but I refused for the same but he told me that he liked her and want to talk to her so I gave the number. And I dont know the exact date ~~is~~ on which I gave the number but it was about 5-6 days before.

I Apologize ~~the~~ for the same and I assure you it will not happen from next time I will not do any such kind of thing which would affect the life of any individual. I will be regular for the lectures onwards and if not found so College can take action against me.

Yours Obedient
Piyush Fulzele
Fulzele




IQAC COORDINATOR
SICES DEGREE COLLEGE OF ARTS, SCIENCE & COMMERCE
Jambhul Phata, Ambarnath (W)

दिनांक :-> 11/12/20

प्राचार्य

SICES Degree college.

Jambhul Phata
Ambar Nath (W.)



01/03/2021

IQAC COORDINATOR
SICES DEGREE COLLEGE OF ARTS, SCIENCE & COMMERCE
Jambhul Phata, Ambar Nath (W)

विषय :-> भाकीनामा

महोदय

उपर विषय भाकी नामाने की मेरी तरफ से लडकी को call message किया था वो मेरी पहचान की नहीं और मेरी दोस्त भी नहीं फिर भी मैं उसकी फोन और मैसेज किया पिछले चार महीने से मैं उसके पिछे हू मैं उससे बात करने की कोशिश कर रहा हू उसके पिछे मैं कॉलिंग से और कॉन्टैक्ट माउंड ~~मैं~~ मैं उसके पिछे फुमता हू इसके बाद से मैं उस लडकी के पिछे और किसी भी लडकी के पिछे नहीं रहूंगा और इसके बाद मैं कॉन्टैक्ट से दूर रहूंगा और हर लेक्चर से उपस्थित रहूंगा



S.I.C.E. Society's
Degree College of Arts, Science and Commerce, Ambarnath (W.)
Jambhul Phata, Chikhholi, Ambarnath(West)-421505
Jambhul Phata, Kalyan-Badlapur Road, Ambarnath (West) -421505.
(Affiliated to University of Mumbai)


GRIEVANCE CELL
Annual Report Academic Year 2018-19

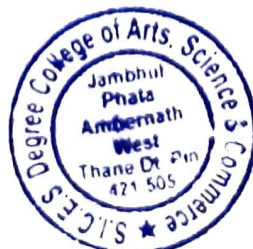
1	Full Name of the Affiliated College / Recognized Institution	S.I.C.E. Society's Degree College of Arts, Science and Commerce, Ambarnath (W.)
3	Address of the College / Institution	Jambhul Phata, Chikhholi, Ambarnath (W.), Thane
5	Landline No. of the College / Institution	0251 268 5264
6	Email of the College / Institution	sicesdegreecollege@gmail.com
7	Name of the Principal / Head / Director	Dr. Harshal M. Bachhav, I/c. Principal
8	Mobile No. of the Principal / Head / Director	9552590013
10	Email of the Principal / Head / Director	sbachav@gmail.com
11	Name of the Chairperson	Dr. D.M. Sapkal (Head, Dept. of Physics)
12	Designation of the Chairperson	Assistant Professor
13	Mobile No. of the Chairperson	9930742053
15	Email of the Chairperson	rakhigulati76@yahoo.com
16	Name of the Members with Designation	1) Dr. Sangharsh S. Gajbe, Assistant Professor 2) Mrs. Rakhi V. Gulati, Assistant Professor 3) Mr. Nilesh Meher, Assistant Professor 4) Mr. Deviprasad Alva, Office Staff
18	No. of Applications Presented in GC	Nil
19	No. of Resolved Applications	Nil
20	No. of Un-resolved Applications	Nil
21	No. of Applications Referred to the Experts for an Opinion	Nil
24	No. of Pending Applications	Nil
25	No. of the Meetings of GC Held	Nil
27	Average No. of Members of GC Present for the Meeting	Nil
28	Total Annual Expenses of the Meetings, If Any, Incurred by the GC	Nil
29	Any other Information	Details of the documents related to student grievance are enclosed.

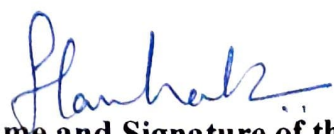
Date: 30/04/2019

Place: Ambarnath (W.)

The College Grievance Redressal Cell (CGRC) are works actively in the college. Fortunately, the college didn't find any grievances in the academic year 2018-19.


Name and Signature of the
Chairperson
Dr. D.M. Sapkal




Name and Signature of the
I/c. Principal
I/c Principal
S.I.C.E.S. Degree College of Arts, Science & Commerce
Ambarnath - 421 505.



S.I.C.E. Society's
Degree College of Arts, Science and Commerce, Ambarnath (W.)
Jambhul Phata, Chikhlohi, Ambarnath(West)-421505
Jambhul Phata, Kalyan-Badlapur Road, Ambarnath (West) –421505.
(Affiliated to University of Mumbai)


GRIEVANCE CELL
Annual Report Academic Year 2017-18

1	Full Name of the Affiliated College / Recognized Institution	S.I.C.E. Society's Degree College of Arts, Science and Commerce, Ambarnath (W.)
3	Address of the College / Institution	Jambhul Phata, Chikhlohi, Ambarnath (W.), Thane
5	Landline No. of the College / Institution	0251 268 5264
6	Email of the College / Institution	sicesdegreecollege@gmail.com
7	Name of the Principal / Head / Director	Dr. Harshal M. Bachhav, I/c. Principal
8	Mobile No. of the Principal / Head / Director	9552590013
10	Email of the Principal / Head / Director	sbachhav@gmail.com
11	Name of the Chairperson	Dr. D.M. Sapkal (Head, Dept. of Physics)
12	Designation of the Chairperson	Assistant Professor
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15	Email of the Chairperson	rakhigulati76@yahoo.com
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27	Average No. of Members of GC Present for the Meetings	Nil
28	Total Annual Expenses of the Meetings, If Any, Incurred by the GC	Nil
29	Any other Information	Nil

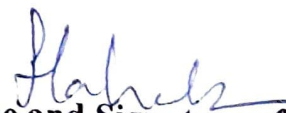
Date: 25/04/2018

Place: Ambarnath(W.)

The College has student grievance cell which works actively. The grievance cell received oral complaint from students about to extend the recess time. This issue has been solved by grievance cell to increase recess time with oral communication of time table committee.


Dr. D.M. Sapkal
Name and Signature of the
Grievance Cell-Chairperson




Name and Signature of the
I/c. Principal
I/c Principal
S.I.C.E.S. Degree College of Arts, Science & Commerce
Ambarnath - 421 505



Date: 16/08/2017

Certificate

The college has student grievance cell which works actively. The grievance cell received oral complaint from students about to extend the recess time. This issue has been solved by grievance cell to increase recess time with oral communication of time table committee.

Chairperson
Student Grievance Cell

Chairperson
Time Table Committee



I/c. Principal
I/c Principal
S.I.C.E.S. Degree College of Arts, Science & Commerce
Ambarnath - 421 505



S.I.C.E. Society's
Degree College of Arts, Science and Commerce, Ambernath (W.)
Jambhul Phata, Chikhloli, Ambarnath(West)-421505
(Affiliated to University of Mumbai)

GRIEVANCE CELL (GC)
Annual Report Academic Year 2016-17

1	Full Name of the Affiliated College / Recognized Institution	S.I.C.E. Society's Degree College of Arts, Science and Commerce, Ambernath (W.)
3	Address of the College / Institution	Jambhul Phata, Chikhloli, Ambarnath (W.), Thane
5	Landline No. of the College / Institution	0251 268 5264
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24	No. of Pending Applications	Nil
25	No. of the Meetings of GC Held	Nil
27	Average No. of Members of GC Present for the Meetings	Nil
28	Total Annual Expenses of the Meetings, If Any, Incurred by the GC	Nil
29	Any other Information	Nil

Date: 29/04/2017

Place: Ambernath(W.)

The Grievance Cell (GC) works actively in the college. Fortunately, the college didn't find any grievances in the academic year 2016-17.

Name and Signature of the
Grievance Cell-Chairperson
Dr. D.M. Sapkal



Name and Signature of the
I/c Principal
S.I.C.E.S. Degree College of Arts, Science & Commerce
Ambernath - 421 505



S.I.C.E. Society's
Degree College of Arts, Science and Commerce, Ambarnath (W.)
Jambhul Phata, Chikhholi, Ambarnath(West)-421505
(Affiliated to University of Mumbai)


GRIEVANCE CELL (GC)
Annual Report Academic Year 2015-16

1	Full Name of the Affiliated College / Recognized Institution	S.I.C.E. Society's Degree College of Arts, Science and Commerce, Ambarnath (W.)
3	Address of the College / Institution	Jambhul Phata, Chikhholi, Ambarnath (W.), Thane
5	Landline No. of the College / Institution	0251 268 5264
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27	Average No. of Members of GC Present for the Meetings	Nil
28	Total Annual Expenses of the Meetings, If Any, Incurred by the GC	Nil
29	Any other Information	Nil

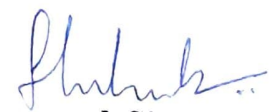
Date: 23/04/2016

Place: Ambarnath(W.)

The Grievance Cell (GC) works actively in the college. Fortunately, the college didn't find any grievances in the academic year 2015-16.


Name and Signature of the
Grievance Cell-Chairperson
Dr. D.M. Sapkal




Name and Signature of the
I/c Principal
S.I.C.E.S. Degree College of Arts, Science & Commerce
Ambarnath - 421 505.



S.I.C.E.S Degree College of Arts, Science & Commerce
Jambhul Phata, Chikhholi, Kalyan-Badlapur Road,
Ambarnath (W)-421505
Affiliated to University Of Mumbai

ANTI RAGGING COMMITTEE

"Ragging is a Crime - Don't engage in it!"

AIMS & OBJECTIVES OF ANTI RAGGING COMMITTEE

Anti-Ragging Committee will be the Supervisory and Advisory Committee in maintaining a Culture of Ragging Free Environment in the college Campus. The Anti-Ragging Squad- office bearers will work under the Supervision of Anti Ragging Committee and to engage in the works of checking places like Canteens, Classrooms and other places of student gathering. Anti-Ragging Committee will be involved in making strategies and action plan for curbing the threat of Ragging in the college by adopting array of activities.



RULES & REGULATIONS

SUMMARY OF UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009.

As per circular dated: D.O.No-15/2009(ARC) pt.III¹

PREAMBLE: In view of the directions of the Hon'ble Supreme Court dated 8.05.2009 and in consideration of the determination of the Central Government and the University Grants Commission to prohibit, prevent and eliminate the scourge of ragging.

Constitutes ragging

Ragging constitutes one or more of any of the following acts:

- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- Indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- Any act by a senior student that prevents, disrupts or disturbs the regular academic

¹<https://mu.ac.in/wp-content/uploads/2014/03/regarding-to-anti-ragging.pdf>



activity of any other student or a fresher.

- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students
- Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

ADMINISTRATIVE FUNCTIONING AND ACTION IN THE EVENT OF RAGGING:

The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed here in under:

- The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
 - a) Suspension from attending classes and academic privileges.
 - b) Withholding/withdrawing scholarship/fellowship and other benefits.
 - c) Debarring from appearing in any test/examination or other evaluation process.
 - d) Withholding results.
 - e) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - f) Suspension/expulsion from the hostel.
 - g) Cancellation of admission.
 - h) Rustication from the institution for period ranging from one to four semesters.
 - i) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
- Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.
- An appeal against the order of punishment by the Anti-Ragging Committee shall



lie,

- (i) in case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;
 - (ii) in case of an order of a University, to its Chancellor.
 - (iii) in case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.
- Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail to take timely steps, whether required under these Regulations or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action, in accordance with the prescribed procedure of the institution, against such member of the faculty or staff. Provided that where such lapse is attributable to the Head of the institution, the authority designated to appoint such Head shall take such departmental disciplinary action; and such action shall be without prejudice to any action that may be taken under the penal laws for abetment to ragging for failure to take timely steps in the prevention of ragging or punishing any student found guilty of ragging.


COMMITTEE MEMBERS DETAILS:

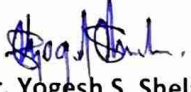
Sr.	Name	Designation	Department
1.	Asst. Prof. Neelam Jaiswar	Chairperson	Banking and Insurance
2.	Asst. Prof. Vishal Shingare	Member	Commerce
3.	Asst. Prof. Vaishali Kanchane	Member	Computer Science
4.	Mr. Atul Musale	Member	Non-Teaching Staff


Anti-Ragging cases in the form 2010-11 to 2019-2020: Nil

Punishment recommended by the Anti-Ragging Committee: Nil

Final action taken by the institution: Nil


Asst. Prof. Neelam Jaiswar
Chairperson
(Anti-Ragging Committee)


Dr. Yogesh S. Shelar
IQAC COORDINATOR
(Anti-Ragging Coordinator)
SICES DEGREE COLLEGE OF ARTS, SCIENCE & COMMERCE
Jambhul Phata, Ambernath (W)


Dr. Harshal M. Bachhav
I/c. Principal
I/c Principal
S.I.C.E.S. Degree College of Arts, Science & Commerce
Ambernath - 421505





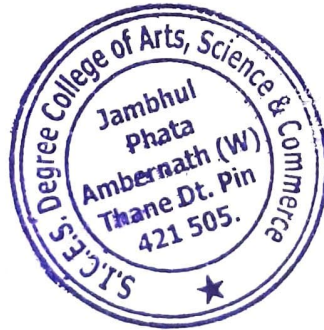
S.I.C.E. Society's
Degree College of Arts, Science and Commerce, Ambernath (W.)
Jambhul Phata, Kalyan-Badlapur Road, Ambernath (West) -421505.
(Affiliated to University of Mumbai)

College has **Anti-ragging Cell** and **Woman Development Cell** which works actively and solves issues related to Anti-ragging, sexual harassment and other students' grievances. We have mentor-mentee system which builds good relationship between mentor and mentee. In the college premises suggestion box facility is available for student to complain their grievances in the box. But, the college didn't find any issues regarding Anti-ragging, sexual harassment cases during the academic year 2015-2016 to 2019-2020. Hence, certified.

Dr. Yogesh S. Shelar
IQAC Co-ordinator

IQAC COORDINATOR

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Ambernath - 421 505.